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PREPARE AND PROTECT OUR COMMUNITIES PREPARING AN EMERGENCY PLAN

With support from materials from:

Immigrant Defense Project

AltoTrump.com

National Day Laborer Organizing Network (NDLON)

The Florence Immigrant and Refugee Rights' Project

And legal materials prepared with the National Lawyers' Guild



Drawing by the National Day Laborer Organizing Network (NDLON)

"Brother, ICE arrested me, I need for you to take care of my children like we agreed; all of my documents are in the furniture next to the bed."

<http://altotrump.com/wp-content/uploads/2017/02/KYR-What-to-Do-if-Immigration-ICE-Stops-You-on-the-Street-or-in-a-Public-Place-SPANISH.pdf>



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INTRODUCTION

The purpose of this guide is to help people create an emergency plan in case of an ICE raid. This is just a guide - for some people, it includes more than what's necessary; and for others it isn't enough. Always get legal advice about any doubts or for an immigration case.

To get the most benefit out of this guide, we recommend the following:

- Keep it in a safe place. This is where you'll keep all of your important and confidential information.
- Make sure that the important people know where you keep your plan.
- Keep it confidential!

This guide was compiled by organizers at Many Languages One Voice (MLOV). It was compiled with resources from the following organizations:

Immigrant Defense Project

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MLOV is a community organization that organizes with the immigrant community to build leadership, develop initiatives, and defend the rights and rightful place of immigrants in the District of Columbia.

United we are strong! Call us at 202-838-6368!



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PERSONAL INFORMATION

MY NAME: _____

LAST NAME: _____

DATE OF BIRTH: _____

A#: _____

COUNTRY OF CITIZENSHIP: _____

ADDRESS: _____

PHONE NUMBER: _____

WHAT TYPE OF ID DO YOU USE? (select all that apply):

- Passport (Country: _____, Number: _____)
- Drivers' License (State: _____, Number: _____)
- State ID (State: _____, Number: _____)
- Consula ID (Country: _____, Number: _____)
- School ID (Name of school: _____)
- Other: _____

Attach a copy of your ID here.



MEDICAL INFORMATION

MY NAME: _____

MY DOCTORS ARE:

1. Name: _____

Address: _____

Phone number: _____

Medical condition: _____

2. Name: _____

Address: _____

Phone number: _____

Medical condition: _____

3. Name: _____

Address: _____

Phone number: _____

Medical condition: _____

I HAVE THE FOLLOWING MEDICAL CONDITIONS:

1. Illness: _____

Medicine or treatment: _____

2. Illness: _____

Medicine or treatment: _____

3. Illness: _____

Medicine or treatment: _____

4. Illness: _____

Medicine or treatment: _____

Attach a copy of your health insurance card.



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MY CHILDREN'S INFORMATION

I HAVE _____ CHILDREN OR DEPENDENTS WHO ARE MINORS IN THE US.

1. CHILD'S NAME: _____

DATE OF BIRTH: ____/____/____

COUNTRY OF CITIZENSHIP:

GRADE: _____

SCHOOL: _____

ADDRESS: _____

PHONE NUMBER: _____

HEALTH CONDITIONS AND MEDICINES: _____

PRIMARY DOCTOR: _____

ADDRESS: _____

PHONE NUMBER: _____

2. CHILD'S NAME: _____

DATE OF BIRTH: ____/____/____

COUNTRY OF CITIZENSHIP:

GRADE: _____

SCHOOL: _____

ADDRESS: _____

PHONE NUMBER: _____

HEALTH CONDITIONS AND MEDICINES: _____

PRIMARY DOCTOR: _____



ADDRESS: _____

PHONE NUMBER: _____

3. CHILD'S NAME: _____

DATE OF BIRTH: ____/____/____

COUNTRY OF CITIZENSHIP:

GRADE: _____

SCHOOL: _____

ADDRESS: _____

PHONE NUMBER: _____

HEALTH CONDITIONS AND MEDICINES: _____

PRIMARY DOCTOR: _____

ADDRESS: _____

PHONE NUMBER: _____

4. CHILD'S NAME: _____

DATE OF BIRTH: ____/____/____

COUNTRY OF CITIZENSHIP:

GRADE: _____

SCHOOL: _____

ADDRESS: _____

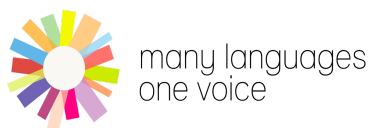
PHONE NUMBER: _____

HEALTH CONDITIONS AND MEDICINES: _____

PRIMARY DOCTOR: _____

ADDRESS: _____

PHONE NUMBER: _____



EMERGENCY FAMILY CONTACT

Name: _____

Relation to child: _____

Phone number: _____

Consider giving power of attorney, authorizing another person to act as your child's guardian on your behalf. Do this with a lawyer.



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FINANCIAL INFORMATION

Information about your bank account:

WHAT BANK DO YOU USE: _____

ACCOUNT NUMBER: _____

Consider power of attorney, authorizing another person to have access to your finances in limited situations - to pay bills, pick up your paycheck, pay a bail, etc



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IMMIGRATION AND LEGAL INFORMATION

Full Name: _____

A#: _____

Date of Birth: ____/____/____

Immigration Lawyer: _____

Phone Number: _____

Address: _____

Criminal Lawyer: _____

Phone Number: _____

Address: _____

Attach any information about your criminal or immigration cases.



INFORMATIONAL PAGE: **HOW DO I GET A DC DRIVER LICENSE (OR ID)?**

You do not have to make an appointment to get a driver license. Show up to the DMV office between Wednesday and Saturday. The office is closed on Sundays and Mondays, and they only see people by appointment on Tuesdays.

Anyone who do not have a social security number must get the “limited purpose” ID. This license comes with a mark that says “not valid for federal purposes.”

There are three things that you need to prove:

1. PROOF OF IDENTITY

You need to have proof of who you are. The most common way is with (1) a following document. Mark the one that you will use:

- Valid Passport
- Consulate Card (México, Guatemala o Ecuador)
- Birth certificate

2. PROOF OF CURRENT RESIDENCE

You have to show TWO (2) of the following proofs of your current DC residency. Everything must be dated within the last 60 days. Mark which two (2) documents you will use:

- Utility bills
- Phone bills
- Contract of rent or current lease
- DC property tax bill issued within the last 12 months



- DC DMV Proof of residency form can be obtained at <http://bit.ly/2IV91fY>
- Bank statement
- Priority or first-class mail from a federal, state, or local government agency to include content and above, except a DMV letter from DC

3. PROOF OF RESIDENCY FOR AT LEAST 6 MONTHS

TWO (2) proof of residency must be submitted for a minimum of 6 months in the District. Everything must be dated at least 6 months ago. mark which two (2) tests you will use:

- Utility bill
- Phone bill
- Contract of rent or current lease
- DC Property Tax Invoice
- DC DMV Proof of residency form can be obtained at <http://bit.ly/2IV91fY>
- Bank statement
- Priority or first-class mail from a federal, state, or local government agency to include content and above, except a DMV letter from DC

INFORMATIONAL PAGE: HOW DO I CHOOSE A GUARDIAN FOR MY CHILDREN?

This information comes from Florence Immigrant and Refugee Rights' Project:
<http://firrp.org/media/Spanish-Manual-Making-a-Family-Plan-if-Picked-up-by-ICE-in-AZ.pdf>

You have to be ready to advocate for yourself and for your family, and this guide will be a great starting point. This section will focus on what you have to do TODAY to have an emergency plan, so that you do not lose custody of your children in case you are detained or deported.

- ❑ **Choose a guardian for your children.** “Guardian ”is a person who can be asked to look after your children if something happens to you. Most parents have already thought of a person, but many times have made no formal plans to designate this person as the official guardian of their children. Take the following steps to put a plan in place for your children in case you are arrested by ICE.
- ❑ **Who can be the guardian?** The person you have thought of as a potential custodian may be your spouse, your father / mother, your uncle / aunt, your brother / sister, or other relative. It can be a godfather or close friend of the family, or a neighbor. You may have several possible guardians in mind. If you have more than one child, you can consider having different guardians for each child.
- ❑ **Make sure that the guardian that you have chosen is willing and is able to take care of your children.** Once you've decided who you want to ask to be a guardian for your children, the next step is to have a conversation with that person. There are many



important things to talk about with the guardian to make sure they both feel comfortable with the plans and that the guardian understands the kind of commitment that it means to take care of your children if you are arrested by ICE.

- ❑ **Here are some questions that you have to consider for the possible guardian**, to make sure that they are willing and they are able to take care of your children if you are arrested by ICE:
 - ❑ **How long can they care for your children?** You both might think that the situation will last only a few days or weeks, but unfortunately the immigration processes can often last months or, in some cases, more than a year.
 - ❑ **How much will it cost to take care of your children?** Every day your children need food, shelter, transportation, medical care, and personal items like books and clothing. Does the guardian have the financial means to support your children? Can you save money and resources to help the guardian support your children if you are arrested by ICE? Is there another person, relative, friend, or pastor who can contribute money to buy the needs of their children?
 - ❑ **What other people live in the guardian's house?** Do you know all those who live in the house? You need to ensure that you are comfortable with all the people who will have daily contact with your child.
 - ❑ **Is there adequate supervision?** You need to ensure your child will be supervised. Think about who will be watching your children at home and whether the children will be in a daycare or at school when they are out of the house. You should also make sure that the guardian's home is safe for children the age of your children.

- ❑ **Is your guardian aware of your child's special medical needs?** Does your child have a doctor or healthcare provider, and some type of health insurance? If your child is taking medicine, does the guardian have prescriptions and know where to buy them?
- ❑ **Does your guardian know what school your child is attending?** Can you keep your child in the same school?
- ❑ **Does my guardian have immigration documents?** It is preferable, but not obligatory, that your chosen guardian has immigration status.